



VOLKER STEVIN POSITION PROFILE

Position:	Summer Student	Status:	Full Time - Hourly
Company:	Volker Stevin Canada	Location:	Calgary, AB – Main Office
Division:	Environmental Services, Corporate	Supervisor:	Environmental Resource Officer, Environmental Services

Volker Stevin Canada and its subsidiaries across **Western Canada** are dedicated to providing the highest level of quality services in the areas of: construction, project management, highway maintenance, civil works and bridge construction, maintenance and rehabilitation expertise, and asphalt/aggregate plants and pits.

In anticipation of our client’s needs, we strive to build and maintain long term relationships based on safety, quality, value, trust, and timely service. In addition to upholding professionalism, integrity, honesty, and fairness in our relationships with our clients, professional associates, subcontractors, and suppliers we ensure the longevity of the Company while sustaining growth and profitability.

Holding a moral obligation to a safe, environmentally responsible work environment we model safety excellence as our way of life – where individual professional growth is the foundation for company growth. Our culture of building and maintaining successful partnerships instills confidence in achieving both employee and client goals.

Position Rationale

Working as part of a team, this position will provide support to the Environmental Services Department for projects within the City of Calgary and surrounding area. Responsibilities would include inspections, reporting, development of new environmental initiatives and testing programs.

Position Accountabilities

General Duties:

- Conduct environmental monitoring, inspections, and reporting.
- Carry out field level services.
- Assist with the review of tender documents, drawings, and reports.
- Assist with the development of Environmental Construction Operations (ECO) Plans.
- Assist with continued development and updates to Environmental Management Guide documents.
- Assist with the required reporting to Government Agencies.
- Assist with the maintenance of SDS program.
- Assist with incident response.

Team Contribution:

- Maintain a relevant degree of knowledge regarding environmental regulations.
- Keep strong communication with the Environmental Services Team and all Operational teams in the field and office.



- Assist with any reporting, incident response, field level services when required.
- Engage with third party or regulatory agencies during incident response and reporting.

Customer Service

- Develop and maintain strong working relationships with all employees within the company, third party consultants, and regulatory personnel.
- Act as a liaison between the Environmental Services and Operational teams in the field.
- Serve as a main point of contact with certain vendors for field services.

Safety:

- Actively engage in Volker Stevin Canada’s safety culture.
- Engage senior management on an ongoing basis regarding safety activities and successes.
- Remain visibly committed to the safety excellence way of life by:
 - Participating in all relevant safety training.
 - Providing positive recognition of safety as a way of life.



Position Requirements

Qualifications & Experience:

- Working towards a Degree or Diploma from a recognized institution in some Environmental Science capacity.
- Valid driver’s license (this position requires driving to various sites around Calgary and surrounding area).
- Strong communication skills.
- Strong organizational skills and attention to detail.
- Proficient in Microsoft Office programs, experience with AutoCAD would be an asset.
- Ability to work individually and in a team environment.
- Construction experience would be an asset.