

VOLKER STEVIN POSITION PROFILE

Position:	General Foreman	Status:	Full Time - Hourly
Company:	Volker Stevin Contracting Ltd.	Location:	Calgary, AB
Division:	Special Projects	Supervisor:	Superintendent
Is this Safety Sensitive position?		Yes	

Volker Stevin Canada and its subsidiaries across **Western Canada** are dedicated to providing the highest level of quality services in the areas of: construction, project management, highway maintenance, civil works and bridge construction, maintenance and rehabilitation expertise, and asphalt/aggregate plants and pits.

In anticipation of our client’s needs, we strive to build and maintain long term relationships based on safety, quality, value, trust, and timely service. In addition to upholding professionalism, integrity, honesty, and fairness in our relationships with our clients, professional associates, subcontractors, and suppliers we ensure the longevity of the Company while sustaining growth and profitability.

Holding a moral obligation to a safe, environmentally responsible work environment we model safety excellence as our way of life – where individual professional growth is the foundation for company growth. Our culture of building and maintaining successful partnerships instills confidence in achieving both employee and client goals.

Position Rationale

The General Foreman is responsible for overseeing multi-disciplinary projects, leveraging extensive experience in areas such as structural concrete and steel, foundations, deep installations, plumbing and electrical, building and wall footings, lift station construction, bridge construction, and carpentry to ensure effective project execution. They ensure quality work across all phases while maintaining strong relationships with subcontractors.

Position Accountabilities

General Accountabilities:

- Participate in preconstruction services on all negotiated projects including development of site logistics, project schedule and phasing, design and constructability review and budget development.
- Be responsible for quality control, sub-trade coordination, safety and monitor and maintain overall project schedule & field cost control.
- Be a technical and hands-on expert in the areas of constructing wood or metal framework or structures, and anchoring these structures in place, as required.

- Determine the method of construction, materials quantities, equipment, work schedule and documentation of hours worked.
- Coordinate assigned work scope with different crafts, company departments and subcontractors.
- Assist with preparation and facilitation of project meetings.
- Assist project managers with resolution of outstanding quality & construction items.
- Liaise with project managers, consulting designers, and internal and external team members.
- Work in conjunction with the project manager, manage the project budget specifically as pertains to production of self-performed work.
- Perform contract scope as per construction contract and specifications on site.
- Be accountable for reviewing, approving and tracking all daily construction operations;
- Manage overall site Health and Safety as the on-site company representative; including health and safety inspections & incident reporting
- Leading health and safety orientation and daily toolbox meetings.
- Other duties as required.

Customer Service

- Project a professional image in dealing with the public, internal and external clients, suppliers, and subcontractors.
- Model a clear understanding of who the internal and external customers of the Volker Stevin Group of Companies are.
- Demonstrate a “can do”, problem-solving approach to all inquiries and concerns.

Working Environment / Conditions:

- Work is performed in an outdoor setting, which could include inclement weather, heat, and humidity.
- Long hours and days of continuous service may be required.

Safety:

- Actively engage in the company’s culture of Safety Excellence.
- Engage management on an ongoing basis regarding safety activities and successes.
- Remain visibly committed to the safety excellence way of life by:
 - Participating in all relevant safety training.

Position Requirements

Qualifications & Experience:

- 8-10+ years of experience in civil construction.
- General carpentry knowledge and exposure is required.
- Carpentry or any other applicable certified Alberta journeyman ticket considered an asset.
- Direct experience with structural concrete & steel, earthworks, roadworks, foundations and deep installations.
- Ability to manage and execute projects ranging from \$1-10M.
- Demonstrated ability to lead and coach small to medium sized teams.
- Know and be familiar with the impact of changes on project cost and schedule.
- Demonstrate proactive and forward thinking, anticipating actions and occurrences 3 months or more when planning work.

- Knowledge of construction engineering and design.
- Knowledge of standard construction software (InEight and Microsoft Dynamics 365) and management processes.
- Must be physically able to repetitively lift and carry at least 40LBS on a regular basis.
- Must have clean driver's abstract (as per Company Policy).